

Safety and Security Arrangements & Organization Information Sheet

Hilton Brighton Metropole

The following provisions are in place at the above-referenced Hotel,
unless local law specifies otherwise.

Please note that Hilton/Hotel is sharing this document on a
Hilton Confidential basis only in connection with current negotiations and/or ongoing business discussions
between Hilton/Hotel and your company.

Date: August 12, 2022

Guest Room Provisions

1. External locks
2. Secondary locking device for entry and connecting doors
3. Entry door viewer
4. Self-closing entry door
5. In-room safes and/or central safety deposit boxes provided
6. Windows restricted to opening 10cm (4 inches)

Fire Prevention

1. The Hotel complies with local fire safety laws.
2. Fire drills involving Team Members are conducted at least semi-annually.
3. The fire alarm system includes automatic detection and audible alarms in guest rooms, public areas, and back-of-house areas.
4. Team Members trained in fire evacuation procedures are on duty 24/7. Mandatory checklists relating to the fire alarm system, fire detection, fire suppression systems, emergency lighting, and portable fire fighting equipment are completed and recorded.
5. Fire doors lead to protected escape stairs.
6. High-risk rooms (technical rooms, boiler rooms, electrical rooms, etc.) are protected by fire doors.
7. Self-closing devices are in place on all guestroom doors.
8. Emergency escape signage is in place in public and back-of-house areas.
9. Emergency lighting is in place in public and back-of-house areas.
10. Evacuation information is available in all guest rooms and conference rooms on the rear of the door or near the entrance.
11. Internal exits have crash bars for automatic release (or an alternative emergency release system) when required. No emergency exits are locked or require keys.
12. The assessment of fire risk forms part of the internal audit process with action plans identified.

First Aid



The Hotel has first aid and CPR-certified Team Members on staff. First aid requisites and supplies are checked regularly.

Food Safety

The Hotel follows the principles of Hazard Analysis and Critical Control Points (or equivalent programs) in line with local and national food hygiene regulations. The Hotel receives inspections from local authority officials in addition to internal inspections by competent auditors.

Workplace Safety

The Hotel complies with company and local Health and Safety requirements based on the principles of risk assessment ensuring the health, safety, and welfare of its Team Members and guests. The Hotel carries out periodic internal inspections to ensure that hazards are identified and removed, or that control measures are implemented. Health and Safety concerns are brought to the attention of the Hotel's Health and Safety committee, which meets on a regular basis. Periodic safety training is provided to all Team Members.

Internal Inspections

Periodic inspections are undertaken to support safety, security, food hygiene, fire safety, public health, accessibility, and general welfare. The goal is to confirm compliance with local and national legislation within the country of operation, in addition to Hilton standards. These inspections assure compliance, highlight hazards requiring attention, and serve as the action plan for the Hotel.

External Safety Inspections

Periodic statutory and routine inspections/maintenance are carried out on lifting equipment, partition walls, pressure systems, electrical supplies/equipment, children's play areas, lightning conductors, trees, agricultural equipment, golf course machinery and buggies, water systems, and asbestos management.

Control of Hazardous Substances

The supply and use of hazardous substances in the Hotel is controlled through risk assessment and approved purchase systems, and forms part of the safety management system.

Management of Leisure Facilities

Clear signage outlines the Hotel's specific safety procedures.

1. The depth of the pool is highlighted using signage.
2. Safety information is displayed, including pictorial "No Diving" signage.
3. pH and Chlorine levels are monitored throughout the day.
4. Pools, Spas and Jacuzzis are maintained following the manufacturer's instructions and local regulations.
5. Lifeguards are provided according to local legal requirements.
6. Periodic microbiological water samples are taken from pools and whirlpools in accordance with local law and Hilton guidelines.

7. Beach safety is recognized and supported with local safety signage and equipment; lifeguarding is provided where required by local requirements.

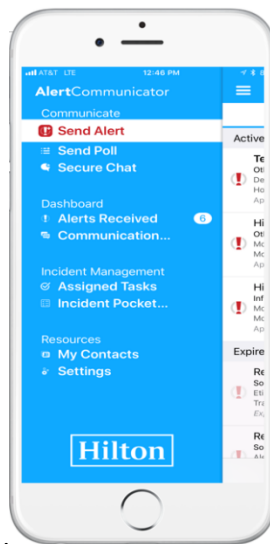
Incident Reporting

Incidents, accidents, and property damage are all documented, investigated, and reported to the Hotel's Health and Safety Committee. Incident-related statistics are routinely analyzed for trends, preventative steps, and proactive safety campaigns.

Crisis Management and Emergency Procedures

Hotels utilize the Hilton Alert (Konexus) mobile device application for rapid crisis communications with Site, Area, and Global Crisis Teams. Functionality includes the ability to send alerts on operational or crisis needs to automated groups, secure chat, as well as an offline version of the Pocket Guide to Incident Control, which contains operational and crisis incident handling information. This synchronizes with the central crisis management platform, Fusion.

The Hotel has access to crisis guides dealing with incidents including: hurricanes, earthquakes, landslides, floods, sandstorms, avalanches, air pollution events, tornadoes, volcanic eruptions, tsunamis, and wildfires.



Water Hygiene

1. The Hotel has a designated person responsible for Legionella control.
The designated person has sufficient training and experience to be able to carry out the role competently, and other staff is trained in Legionella awareness.
2. Domestic hot water is delivered to guestrooms at a minimum of 50°C (122°F).
3. Cold water is maintained at temperatures below 20°C throughout the system to all outlets (unless water is delivered at a higher temperature by the local utility.)
4. Weekly flushing of infrequently used taps and showers in guest rooms and other areas is carried out.
5. Quarterly disinfection of showerheads is completed.
6. Cleaning and disinfection of cooling towers and associated pipes used in air conditioning systems is conducted regularly, where installed.
7. Yearly cleaning, draining, and disinfection of water heaters is performed.
8. Disinfection of the hot water system is done after work on the network.
9. Cleaning and disinfection of all water filters is done regularly.
10. Periodic inspections are carried out of water storage tanks, cooling towers, and visible pipework.
11. Periodic inspections are done of the inside of cold water tanks, and disinfection is completed when required.
12. System modifications or new installations include the consideration of preventing inadequate water flow or stagnation.
13. Spas and pools are maintained in accordance with local and company standards.
14. Records are kept of all water treatment readings, such as temperature, pH, and chlorine concentrations.
Management checks the records regularly.

Fuel Safety

Equipment (e.g., boilers, gas fires/fireplaces, solid fuel fireplaces, laundry equipment, kitchen equipment, external torches) are maintained and serviced. All fuel appliances are installed following the manufacturer's instructions. Carbon monoxide detectors are in place in areas utilizing fuel-fired equipment per brand standards.

Contractors

Access Control procedures are in place for contractors and vendors. Permits to work are used for high-risk work tasks, such as Hot Works, Roof Work, Confined Spaces, Asbestos, etc.

Human Resources / Team Members

Safety and security training within the Hotel is carried out as part of the new-hire induction (onboarding) program.

Team Members are encouraged to raise suggestions for improvements or safety concerns with their elected safety team representative or line manager.

Team Members recognise the importance of working safely as identified through the induction and departmental training.



Security

The Hotel has been assessed for the following threats: crime, infrastructure, internal audit, attack/significant violent event, an outbreak of disease/illness, fire/explosion, hazardous material spillage, natural disaster, social/political unrest, and transport emergency.

Hilton's Global Security Manual covers various topics including:

- Physical Security
- Security at various Threat Levels (0-5)
- Training
- CCTV guidance
- Key control policy

Security staffing (in-house and/or contract) is provided based on the Hilton Global Risk Assessment and specific Hotel-based security assessment. Other physical security measures such as vehicle screening, guest screening, standoff, barrier control, and bomb detection equipment may also be provided based on the above risk-based approach and local country requirements.

CCTV is operated within the Hotel in all vital public areas and the CCTV systems are set to retain recordings for 30 days (or for a different period based on local laws).

The Hotel is provided with early intelligence through Hilton's (VCC) intelligence platform. This system pulls in data feeds from subscription and non-subscription intelligence services covering security, geopolitical, geological, weather, and public health-related threats, providing the Hotel with early notification of potential threats so it can take appropriate steps to address them.

Human Trafficking and Modern-Day Slavery

Our commitment to respecting human rights is enshrined in our Code of Conduct, Human Rights Principles, and Responsible Sourcing Policy, including the prohibition of forced labor, bonded labor, child labor, slave labor, human trafficking and recruitment fees, and the prohibition for any Hilton property, product, or service from being used in any manner that supports or enables any form of abuse and exploitation. The aforementioned Hilton policies are readily viewable at Hilton's Investors Relations website (<http://ir.hiltonworldwide.com/corporate-governance/governance-documents>).

Infectious Disease and Pandemic Controls

Hilton has infection control procedures in place to advise and mitigate against both individual and outbreak/pandemic related viral and bacterial infections. These procedures are reviewed periodically and adapted for any emerging pathogens.

Hotel Specific Information

1. Fire evacuation notice is displayed in guest room (copy attached)
2. Number of recognized stairwell fire escapes – x23 recognized stairwell fire escapes in total
3. Number of accessible guest rooms for guests with disabilities – x8, and all are on the 1st to 3rd floors
4. Number of guest room floors – x6 guest room floors in total
5. Are there any dead-end bedroom corridors greater than 18m distance from the fire escape? – No
6. Travel distance to a protected exit less than 35m?
Yes
7. Number of guest rooms – x340 guest bedrooms in total
8. Balcony doors have secondary locks: Yes
 - a. State height of external balcony guardrail- x120cm is the height of the external balcony guardrail
 - b. State distance between vertical or horizontal bars – x10cm is the distance in terms of width of the gaps in-between vertical and horizontal bars
9. Children's Clubs/Activity Programs – No
10. Number of swimming pools – x1 swimming pool only on the premises in the basement
11. Location of nearest hospitals – Royal Sussex County Hospital, Eastern Road, Brighton BN2 5BE - Tel: 01273 696955.
Distance - 12mins or 1.7 miles
12. Location and distance of the nearest fire station – East Sussex Fire & Rescue
13. Preston Circus, Brighton BN1 4NZ - Tel: 999/ 08451308855/ 03039991000
14. Distance - 16mins or 2.4 miles
15. Location and distance of the nearest police station – Brighton Police Station
16. John Street, Brighton and Hove BN2 0LA- Tel: 999/ 08456070999
17. Distance - 9mins or 1.1 miles
18. Internal emergency contact number – 0 is the internal emergency contact number
19. Boiler/ locations – Basement level
20. Type of fuel used to heat water for guests (electric? solar? gas?) – Gas
21. Are there any solid fuel (wood/coal) burning fires in guestrooms? If so, provide details or appliance types and the rooms that have these.
None
Are carbon monoxide detectors in place? Yes
22. Contact details for Hotel's Safety and Security Director/Manager – Lewis Tritton - Safety & Security Manager
23. Tel: 07359022661
24. Email: lewis.tritton@hilton.com
- 25.
26. Katrine Morgan - Regional Safety & Security Manager
27. Tel: 07966894158
28. Email: katrine.morgan@hilton.com