

## BSA Group Legal Services Ltd – Pricing Transparency

### **Our charges**

Our overall fees vary depending upon how complex your case is and what you would like us to do. For a free quote specifically tailored to your circumstances please email [legal@bsagroup.org.uk](mailto:legal@bsagroup.org.uk) or +44 (0)207 798 1583. We would be more than happy to discuss your case.

To give you an idea of how we charge however, and to comply the SRA price transparency rules, we have set out below details of our typical hourly rates and fees.

Our charges are made up of:

- a) our fees for the legal work;
- b) 'disbursements' - disbursements are costs related to your matter that are payable to other people, such as fees for a barrister's opinion or help at Court. We handle the payment of the disbursements on your behalf to ensure a smoother process.

Where VAT is referred to below please note that this will be charged at the applicable rate, which is currently 20%.

### **Our fees**

Our fees will either be agreed with you as a fixed sum at the start of your case or based on how much time it takes to deal with your case. Our standard hourly rates range between £190 plus VAT and £380 plus VAT depending on seniority.

For certain immigration services to BSA member schools, we offer fixed fees to provide clarity and predictability in cost. The specific fees for each service will be discussed and agreed upon during your initial consultation. These services may include, but are not limited to:

- Annual ad hoc query support
- SMS support (which can including Reporting and CAS assigning)
- Training
- UKVI inspection support, mock UKVI audits and licence health checks
- Visa application support
- Sponsored worker route support

Agreed fixed fees for the above services for BSA member schools would usually range between £60 - £4200, however the proposed cost will depend on a variety of factors including the size of CAS allowance and number of sponsored students enrolled.

On average, an immigration application costs between GBP £1500 and £8000 (including VAT). All figures include VAT unless specifically stated otherwise. **BSA** member schools are eligible for immigration support and discounted rates. Please contact the BSA Group Legal team for further information.

The exact time spent, and fees charged will depend on the circumstances in your case. Such as:

- how straight-forward your case is in terms of the law;
- whether it is necessary to appeal;
- the amount of supporting evidence that we need to consider;
- which language(s) you speak;
- whether you are applying with other dependants.

If you are able to provide enough evidence early on in the case and it is obvious that you meet the legal tests for your immigration application then the cost is likely to be at the lower end of the price range given above. If the case is more complex and proceeds to an appeal then the costs of your case will likely exceed this price range.

## **Disbursements**

In addition to our legal fees, there may be disbursements associated with your matter. Disbursements are third-party costs incurred on your behalf and may include UKVI fees, travel costs, visa application fees. We will provide you with a detailed breakdown of any expected disbursements.

## **Other costs to consider**

The costs quoted here do not include:

- [Home Office fees](#) for making the application;
- advice and assistance in relation to any appeal if your application is refused.

## Key stages of your case

The examples of typical costs above cover all of the work in relation to the following key stages an immigration application:

- discussing your circumstances and options throughout the process;
- giving you advice about the requirements of the Immigration Rules and whether you meet the criteria;
- if you do not fulfil certain criteria, whether this can be overcome and how;
- considering the supporting evidence you have provided;
- where necessary, helping you obtain further evidence (such as medical records and bank statements), including taking statements of any witnesses;
- preparing your application and submitting it on your behalf;
- giving you advice about the outcome of the application and any further steps you need to take.

It would not normally be necessary to undertake other work or incur other costs other than those described above. However, we would be very happy to provide you with a more tailored quote for all stages of your particular case once we know about your specific circumstances.

## How long will my case take?

Unfortunately, we do not have control over how long the Home Office take to process applications. However, you can view the current processing times online [here](#).

In terms of submitting your application to the Home Office we can normally achieve this within 1 to 3 months of you instructing us, however this depends on how quickly you can provide supporting documentation and requested information to allow us to prepare your application.

## Who will be dealing with my case?

Your case will be handled by a trusted member of our experienced team. Once we know who will be handling your case for you we will introduce you to them and provide you with full details of their background and qualifications. Full details of the experience and qualifications of our team are available on our [website](#).

Regardless of who is working on your case the matter will be supervised by Kate Hollyer MTIOB, Director of BSA Group Legal Services Ltd. Kate is a qualified solicitor (SRA number 536824) who has practised UK immigration and nationality law since 2011. She was admitted to the roll of solicitors in England in Wales in February 2014.

### **Transparency and updates**

Throughout your case, we will keep you informed about any developments and associated costs. We are committed to providing transparent and regular billing updates, so you are aware of the financial status of your matter.

### **Complaints Procedure**

If you have any concerns or complaints regarding our fees or services, please refer to our Complaints Manager, Danielle Cuthbert, Head of Corporate Services, BSA Group.

[danielle.cuthbert@bsagroup.org.uk](mailto:danielle.cuthbert@bsagroup.org.uk)

+44 (0)207 798 1583

### **Contact Information**

If you have any questions or require further information about our pricing structure or any other aspect of our immigration services, please do not hesitate to contact us. Our contact details are as follows:

BSA Group Legal Services Ltd.  
167-169 Great Portland Street, 5<sup>th</sup> Floor  
London, W1W 5PF

+44 (0)207 798 1583  
[legal@boarding.org.uk](mailto:legal@boarding.org.uk)  
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