

Products and support services

Our additional products and support services can be selected as standalone options or added to an annual retainer package, giving you the flexibility to choose the level of support that works best for you.

SERVICE	DETAILS
Annual review	Enjoy a free annual 1-hour meeting to discuss your ongoing needs, review any changes to the guidance or law which may need implementing at an organisational level, and more generally “touch base” to make sure you stay on track with your licence compliance duties.
SMS support	<p>Our Sponsor Management System (SMS) support service includes the appointment of BSA Group Legal as your Representative, the appointment of two Level 1 Users to assist with SMS functions, and optionally we may act as your Key Contact if you would like legal oversight at the first instance of any correspondence sent to your Authorising Officer by UKVI. This service allows us to provide you with support for all your SMS needs, including annual and in-year Confirmations of Acceptance for Studies (CAS) and BCA applications. Available with our SMS Support service.</p> <p>UPGRADES</p> <p>Reporting support</p> <p>We offer tailored reporting services to manage changes in migrant and sponsor circumstances on your behalf.</p> <p>CAS assigning</p> <p>We offer a straightforward pricing model at £50 per CAS for institutions with a smaller number of CAS assignments. For institutions with a higher volume of CAS assignments, we provide the option to agree a fixed fee based on your annual allocation to ensure cost-effective and efficient management.</p>
Training	<p>Options:</p> <p>1-day UKVI compliance training for key stakeholders (face-to-face)</p> <p>Half-day UKVI compliance training for key stakeholders (remote)</p> <p>1-hour UKVI compliance INSET session for wider school staff (remote)</p>

SERVICE

Compliance toolkit

DETAILS

Our comprehensive documentation service includes an Immigration Toolkit with 1-hour implementation support, along with UKVI policy, Parent Letter of Consent (PCL), and guardianship templates to streamline your compliance processes.

Independent review

UKVI inspection support

In-person day before and day of inspection support. This service is designed to provide comprehensive assistance during the critical period surrounding a UKVI inspection.

Mock audit

One day on-site visit during which a detailed review is undertaken of all systems, processes and standards upheld by the school in line with UKVI requirements. A detailed follow-up report with recommendations is included.

Licence health check

This clean-up service includes:

Record-keeping review and recommendations
CAS Export/Reporting review against school records

Visa application support (for your students)

Options:

Level 1: Advice only (letter, link to form, documents list, family meeting/call)

Level 2: Hybrid (advice + document/form review)

Level 3: Full application (includes submission)

Sponsored workers

We are pleased to be able to offer support with the sponsored work routes, including advice and assistance with sponsor licence applications, ongoing compliance and training, eligibility queries and support with individual visa applications (and everything in between). The level of support will depend on your needs, and can be completely tailored to fit.

Ad hoc advice

Our ad hoc advice services provide general eligibility advice and document/policy reviews on an hourly basis, offering flexible support as needed.