

BSA Certified Guardianship Scheme

October 2020

Provisional Membership application form

Name of company

Registered company address
(and trading address if different)

Website

Name of contact

Job title

Email address

Phone number

Name of Designated
Safeguarding Lead (if different)

Email address

Phone number

Please write a short statement to support your application for each of the following:

How do you provide high quality support?

Evidence of having a good relationship with parents and schools

Knowledge of the British education system

Evidence of successful school placement in UK schools

Any other information in support of your application

Please provide reference contact details for at least two schools with whom you have worked (Name, email address, school name and address)

1.

2.

- I/we agree to commit to the BSA Code of Conduct under this certified scheme
- I am at least 25 years of age, a permanent resident in the UK and not in full-time education
- I certify that enhanced DBS checks have been undertaken on all agency staff and host family members over 16 years of age. These will be kept up to date.

Signed _____

Print name _____

Date _____

BSA Certified Guardianship Scheme

October 2020

Full Membership application form

Copies of any brochures and policies (which are not online)

Evidence of safeguarding training (including Prevent)

Evidence of public liability, professional indemnity and employers' liability insurance

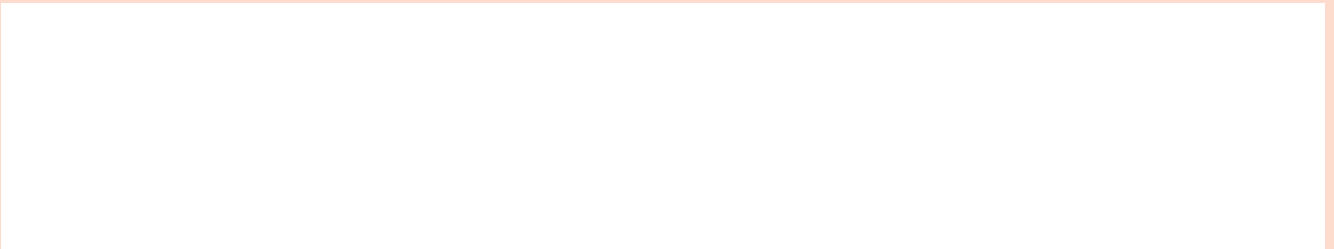
Evidence of record keeping. Please provide examples of the following:
student travel arrangements, meetings and finances (all redacted)

Data protection policy

Handbooks for students, parents, schools and host families (if not online)



Outline of assessment requirements for host families (including suitability of accommodation)



Evidence of host family training (including safeguarding)



Job descriptions for all staff



Staff and student codes of conduct, bullying and whistle blowing policies (if not online)

